



Town of Woodsboro, Texas
"The Friendly City"



110 Wood Ave. Phone 361-543-4505 Fax 361543-4187 Email citysecretary@woodsborotx.net

Utility Deposit Relinquishment

- I am requesting to relinquish my utility deposit of _____ for
Amount of Deposit
 _____ account at _____.
Account Name Physical Address

*** I understand that my utility bill must be paid in full before my account can be closed and my deposit relinquished to a new account.***

- My deposit of _____ will be applied to _____
Amount of Deposit New Account Name
 account at _____.
Physical Address

*** I understand that if the relinquished deposit does not cover the current deposit fee, the amount of current deposit will be required for the new service account.***

New account cannot be in service until customer service agreement is signed and deposit is applied or paid in full

Signature

Date

Water Clerk

Effective Date

